



UBC Critical Care Medicine

Bringing Excellence in Critical Care, Teaching and Research to the Bedside

Critical Care Medicine Program

CARMS CCM Applicant Selection Policy

Critical Care Medicine (CCM) Residents will be selected each year through the CARMS sub-specialty medicine application process who will serve as the Critical Care Medicine Residents in the UBC Fellowship.

Qualifications:

A Critical Care Medicine Fellowship Applicant must fulfill all of the following criteria to be considered for being selected:

- a) Completed or be enrolled in the final year of Royal College of Physicians and Surgeons of Canada (at an accredited Canadian University) or United States Board (at an Accredited US University) equivalent training in Internal Medicine (and/or Internal Medicine sub-specialties), Anesthesiology, Emergency Medicine, General Surgery or Cardiac Surgery.

Application Review:

The Critical Care Medicine Fellowship program will review the applications of all applicants.

- a) Members of the Residency Training Committee will review all applications submitted through CARMS to the UBC CCM Fellowship program.
- b) Additional active core site CCM faculty who volunteer will also be able to review the applications.
- c) All faculty assessors will rank the top 12-14 applications based on academic merit, reference letters, personal statement and clinical experience. Each individual rank list will be collated by the Program Director and Administrator and a final rank list will be created. This rank list will be presented at the Residency Training Committee meeting for approval. Successful applicants at this stage will be invited to UBC on for onsite interviews.



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Interviews:

A Critical Care Medicine Applicant will attend the interviews:

- a) Two panel interviews of 25 to 30 minutes duration are conducted at St. Paul's Hospital and Vancouver General Hospital.
- b) The panel at each site will consist of active CCM faculty and one CCM resident representative.
- c) The interviewers are given access to the applicant's application file before and during the interviews.
- d) The interviewers are instructed on appropriate questions that may be asked during the interview in advance of the interview date.
- e) At the end of the interview, the applicant is given the opportunity to ask the interviewers of any questions of the UBC CCM program that he or she may have.
- f) Interviewers are provided with an interview scoresheet for the respective applicant and also have the ability to provide written feedback.
- g) Each interview is then asked to provide their rank lists for the interview day.

Selection:

A Critical Care Medicine Applicant will be selected based on the following process:

- a) Based on the initial ranking of the application and subsequent ranking of the interview, a final rank list will be compiled by the Program Director and Core Site educational leads.
- b) Equal weighting of 50% is given the applicant's application and also interview.
- c) The final rank list is then presented at the Residency Training Committee meeting for feedback. Consensus is achieved of the final rank list by unanimous decision. In the setting of a conflict, the final decision is provided by the Program Director.

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